# SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC

### PATIENT INFORMATION SHEET (PLEASE PRINT)

PATIENT NAME LAS	ST	FIRS'	Г	MI
DOB	SEX 🗆 M 🗖 F LANGUAGE _		Education	
STREET ADDRESS _				
CITY	STATE	ZIP	PHONE	
CELL	EMAIL			
mobile service provider r	of D SMS and Secure-Email for notific may charge for each message I receive a are not for emergency use and text mess	nd that it is my	responsibility for all such charge	es. I understand that
MARITAL STATUS	Unmarried Married Single	Divorced	□ Widowed □ Other	
PROFESSION D Stud	lent D Employed D Unemployed	Housewife	Retired D Other	
RACE White	Black 🛛 Asian 🖵 Pacific Islander 🗆	Multi 🗖 De	clined D Other	
ETHNICITY & His	panic/Latino 🗖 Declined 🗖 Other _			
REFERRAL NAME _				
FOR MINOR D PARE	ENT / 🗖 GUARDIAN NAME			
DOB	Patient Relationship			
	PRIMARY INSUR	ANCE INFO	RMATION	
PRIMARY INSURAN	ICE NAME		ID	
SUBSCRIBER RELA	TION 🗆 Self 🗖 Spouse 🗖 Child 🗖	Other	D.O.B	
GROUP#	SSN	EMPLO	YER NAME	
<b>SECONI</b>	DARY INSURANCE INFORMAT	ION 🗆 NO	ONE Initial:	
SECONDARY INSUR	RANCE NAME		ID	
SUBSCRIBER RELA	TION 🗆 Self 🗖 Spouse 🗖 Child 🗖	Other	D.O.B	
GROUP#	SSN		EMPLOYER NAME	
	EMERGEN	CY CONTA	<u>ICT</u>	
NAME	PHONE	<del>u</del>		
//////////////////////////////////////				
Signature of Patient / L	egal Guardian*		Date	
			-	
*Except for birth par for the patient above	ent from that above) ents, proof of legal guardianship must be provided along with pers <b>juired for Patient File:</b>	that includes sonal identif of Insurance fication (par	s right to make medical treat ication e Card both front and back rent/legal guardian's in case	

# SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC <u>FINANCIAL POLICY</u>

Please understand that payment of your bill is considered a part of your treatment. SCPG, Inc will bill your insurance; however, you are responsible for all co-payment and deductibles as set by your insurance plan and to obtain and track authorizations for your treatment. Co-payment amounts may vary during the course of treatment, as outlined by your plan. Co-payments and any deductible identified are due and payable at each appointment.

If at any time during your treatment you become ineligible for coverage by your insurance, you will be responsible for 100% of your bill. For special modalities of treatment not covered by your benefit plan, a written agreement will be signed between you and your clinician. This agreement should cover the fees and treatment plan and should never contain fees more than the fee-for-service discount rates that your benefit plan provides.

You are responsible to notify any changes to your insurance, contact information such as address, phone, and email well in advance. On the day of your appointment, if you are found to be ineligible, you are responsible to pay office fee for all services.

### **Minor Patients**

The parent or the legal guardian making appointments and accompanying a minor are responsible for full payment of the visit charges. For unaccompanied minors, non-emergency treatment will be denied unless charges have been pre-authorized to an approved payment plan or payment by cash or check at time of service has been verified.

### Courtesy Reminder Calls / Messages

I understand that my doctor's office will do the appointment reminders and SMS messages as a courtesy only and that keeping track of my appointments and keeping my appointment is my responsibility. **Initial:** 

### **No-Show or Missed Appointments Fee / Discharge Policy**

Appointments not kept (missed) and those not canceled or rescheduled at least 24 hours in advance are marked as No Show. For all No Show appointments, a \$65.00 fee is charged to patient. This fee is not payable by your insurance and is imposed to recoup lost income. If you miss or No Show for two appointments, all future appointments will be cancelled. If you miss or No Show three times, in one year, you will be discharged from our office, and you may need to seek help outside of our practice. **Initial:** 

#### **Miscellaneous Fees**

Please note that outside forms completion is at your doctor's discretion and not a guarantee. There will be a charge for all paperwork completed by my provider. I understand that the following services have a fee not covered by my health plan and are my sole responsibility. **Initial:** 

- \$10.00 per page for all forms requiring completion
- \$25.00 for all disability paperwork
- \$65.00 Cancellation within 24 hours of appointment time/ no show fee
- \$30.00 Medical Records
- \$50.00 Letter writing
- \$500.00 Court Appearances this fee applies for each time, even if the scheduled session is postponed and must be paid in advance before we can block your provider schedule for the purpose

### **Updates to Patient Contact Information and Insurance Coverage**

I agree that I will bring my identification and insurance card every time I come for my appointment. I understand that it is my responsibility to inform my doctor's office any changes to insurance coverage, mailing address and phone number on file. I understand that my insurance verification and authorizations are obtained by my doctor's office as a courtesy. If my plan is not active or if my plan does not cover the services provided, my appointment could be cancelled without warning, or I could be charged full fee for the services. So, it is important that I must keep my contact information updated all time and provide timely information.

I understand and accept responsibility to pay the full fees for all services rendered by my doctor such as copay, coinsurance and/or deductible assigned by my plan or if my insurance on file determines that there is no coverage or changes the coverage after the service is rendered. Please sign below indicating your understanding of SCPG Inc's financial policy.

Signature of Patient, Legal Guardian/Legal Representativ	Date:	
Name (Printed):	Relationship to Patient:	
Patient Name (if different from that above):		

### SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC Consumer Notice of Rights and Responsibilities

#### **Dignity and Respect**

- You have the right to be treated with consideration, dignity and respect and the responsibility to respect the rights, property and environment of all physicians and other health care professionals, employees and other patients.
- You have the right to access your own treatment records and have the privacy and the confidentiality of those records maintained.
  You are also entitled to exercise these rights regardless of gender, age, sexual orientation, marital status or culture; or economic,
- You are also entitled to exercise these rights regardless of gender, age, sexual orientation, marital status or culture; or economic, educational or religious background.

#### **Knowledge and Information**

- You have the right to receive information about the organization's services and practitioners, clinical guidelines, and member's right and responsibilities.
- ♦ You have the right and the responsibility to know about and understand your health care and your coverage, including:
  - Participating with your physician and other healthcare professionals in decision making regarding your treatment planning. Having participated and agreed to a treatment plan, you have a responsibility to follow the treatment plan or advise your provider otherwise.
  - > The names and titles of all health care professionals involved in your treatment.
  - > Your clinical condition and health status.
  - > Any services and procedures involved in your recommended course of treatment.
  - Any continuing health care requirements following your discharge from a provider's office, hospital, or treatment program.
  - ▶ How your health plan operates as stated in your Policy and/or Certificate.
  - ➤ The medications prescribed for you what they are for, how to take them properly and possible side effects.

#### **Continuous Improvement**

- As a partner with your health plan and any health care professional who may be involved in your care, you have the right to:
  - Contact a Member Service Associate to address all questions and concerns as well as to make suggestions for improvement to the health plan and/or the members' rights and responsibilities policies.
    - > Ask questions about any clinical advice or prescribed treatment if you need an explanation or want more information.
    - Appeal any unfavorable behavioral health care decisions by following the established appeal or grievance procedures of your health plan.

# Eligible Employee

#### Accountability/Autonomy

- ✤ As a partner in your own health care, you have the right to refuse treatment providing you accept responsibility and the consequences of such a decision—and the right to refuse to participate in any medical research projects.
- You have a responsibility to participate, to the degree possible, in understanding your behavioral health problems and developing mutually agreed upon treatment goals.
- You also have the responsibility to:
  - > If you have Kaiser or United Health Care Insurance identify yourself as such when receiving behavioral health services.
  - Provide your current provider with previous treatment records, if requested, as well as provide accurate and complete medical information to any other health care professionals involved during the course of your treatment.
  - > Be on time for all appointments. Notify your provider's office in advance if your need to cancel or reschedule appointment.
  - Receive all non-emergent or urgent care through your assigned behavioral health provider and obtain preauthorization of service from Managed Care Company, if applicable.
  - Notify your behavioral health plan within 48 hours or as soon as possible—if you are hospitalized or receive emergency care.
  - > Pay all required co-payments and deductibles at the time you receive behavioral health care services.
- You have the right at all times to contact a member service associate for assistance with issues regarding your behavioral health plan.
- It is your right to have all the above rights apply to the person you have designated with legal authority to make decisions regarding your health care.

If you have any questions or complaints regarding your rights, contact our management (ask for Grievance Form or send email to experience@socalpsych.com) or the Member Service Associated with your Insurance Company.

 Patient or Guardian's Signature \_\_\_\_\_\_ Date \_\_\_\_\_

Therapist Signature \_\_\_\_\_\_ Date \_\_\_\_\_\_

## SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC Mental Health Disclosure Form

#### **Treatment Philosophy-Explanation of Brief Therapy**

Brief therapy is goal-directed, problem-focused treatment. This means that a treatment goal or several goals are established after a thorough assessment. All treatment is then planned with the goal(s) in mind and progress is made toward accomplishment of that goal in a time efficient manner. You will take an active role in setting and achieving your treatment goals. Your commitment to this treatment approach is necessary for you to experience a successful outcome. If you ever have any questions about the nature of the treatment or your care, please do not hesitate to ask. Initial here:

#### **Limits of Confidentiality Statement**

- All information between practitioner and patient is held strictly confidential. There are legal exceptions to this:
  - 1. The patient authorizes a release of information with a signature.
  - 2. The patient's mental condition becomes an issue in a lawsuit.
  - 3. The patient presents as a physical danger to self (Johnson v County of Los Angeles, 1983).
  - 4. The patient presents as a danger to others (Tarasoff v Regents of University of California, 1967).
  - 5. Child or Elder abuse and/or neglect are suspected (Welfare & Institution and/or Penal Code).

In the latter two cases, the practitioner is required by law to inform potential victims and legal authorities so that protective measures can be taken.

All written and spoken material from any and all sessions is confidential unless written permission is given to release all or part of the information to a specified person, persons, or agency. If group therapy is utilized as part of the treatment, details of the group discussion is not to be discussed outside of the counseling sessions. Initial here:

#### **Release of Information**

Release of information to my Primary Care Physician, other health care providers, institutions, and referral sources for the purpose of diagnosis, treatment, consultation, and professional communication require prior consents. I further authorize the release of information for claims, certification, case management, quality improvement, benefit administration and other purposes related to my health plan. Initial here: \_\_\_\_\_\_

#### **Emergency Access**

We cannot take your calls during the afterhours. You can leave voice mail which is reviewed and responded to during the following business day. For all emergencies, you must call 911 or go to the nearest emergency for help. Initial here: \_\_\_\_\_

#### **Medication Refills**

You are recommended to make follow up appointment well in advance before your run out of your medication. Our doctors do not approve refills. Same day (walk-in) appointments are not possible unless there is opening. Initial here: \_\_\_\_\_\_

#### **Consent for Treatment**

I authorize and request my practitioner carry out psychological exams, treatment and /or diagnostic procedures which now, or during the course of my treatment become advisable. I understand the purpose of these procedures will be explained to me upon my request and that they are subject to my agreement. I also understand that while the course of my treatment is designed to be helpful, my practitioner can make no guarantees about the outcome of my treatment. Further, the psychotherapeutic process can bring up uncomfortable feelings and reactions such as anxiety, sadness, and anger. I understand that this is a normal response to working through unresolved life experiences and that these reactions will be worked on between my practitioner and me..

	Patient/Guardian Signature	Date
	Practitioner Signature	Date
General Consent for Child I am the legal guardian or legal representative of the patient and deliver mental health care services to the patient. I also undersu I represent.	d on the patient's, behalf legally authorize the p	
Patient Name	Patient Social Se	curity Number
Signature of Legal Guardian/Legal Representative	Date	
Relationship to Patient	Benefit Plan Su	Ibscriber Name
Mental Health Benefit Plan		
Practitioner	Date	

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### **SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC** ASSIGNMENT OF BENEFITS – AUTHORIZATION TO PAY BENEFITS TO PROVIDER

I hereby authorize payment directly to the Southern California Psychiatric Group, Inc / Provider of service for mental health benefits, if any, otherwise payable to me for services, but not to exceed the reasonable and customary charge for those services.

Signature of Patient/Legal Representative: \_\_\_\_\_

Name (Printed): \_\_\_\_\_\_ Relationship to Patient: \_\_\_\_\_

Patient Name (if different from that above): \_\_\_\_\_

Date: \_\_\_\_\_

#### PATIENT ACKNOWLEDGEMENT of NOTICE OF PRIVACY PRACTICES

I, \_\_\_

\_\_\_\_\_ have received the Notice of Privacy Practices, and

Patient Name (Please Print) understand that Southern California Psychiatric Group, Inc. has certain legal duties to safeguard my Protected Health Information. (PHI). I also understand that I have certain rights in regard to my (PHI).

Signature of Pt / Legal Guardian

### APPEALS AND GRIEVANCES

I understand that any questions or complaints I can contact management and file grievance either through form provided in office or send direct email to **experience@socalpsych.com**. Alternatively, I understand that I can contact my Member Services using the number listed on the back of my insurance card. I understand that I can also file a complaint with California Department of Consumer Affairs either by phone 800-952-5210 or online at www.dca.ca.gov

Signature of Pt / Legal Guardian

# AFTER HOUR CALLS POLICY

It is important to understand that we are not an acute care and/or emergency facility. This is an outpatient clinic with limited business hours. All calls during the non-business hours and on weekends will be forwarded to the appropriate office to be reviewed the following business day and responded to as needed.

For all emergencies, you must call 911 or go to the nearest emergency room.

Signature of Pt / Legal Guardian

Date

Date

Date

# SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC HEALTH CARE COORDINATION FORM

CONSENT FOR RELEASE OF CONFIDENTIAL IN	NFORMATION TO PRIMARY CARE PHYSICIAN
PATIENT NAME:	DOB:
MEMBER ID NUMBER OR SOCIAL SECURITY NUMBER:	
I hereby authorize the release of the medical information listed l mental or physical condition, or treatment, including information substance abuse diagnosis and treatment to my primary care ph	on relating to my mental health diagnosis or treatment and /or
Primary Care Physician Name:	Decline Do not have a PCP
Clinic Name:	
Address:	
Phone: Fax:	
I understand that the release of this information is to permit my coordinate all the care, which I may receive from specialists. I fu authorization upon my request. This authorization becomes effectime, except to the extent action has been taken in reliance here automatically within one year of the date of execution. I unders provided to the authorized recipient only. Additional information from me.	urther understand that I have a right to receive a copy of this ective on the date signed and may be revoked by me at any on. If not revoked, this authorization shall terminate tand that the information authorized by this release will be
SIGNATURE OF PATIENT OR LEGAL GUARDIAN	DATE

### SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC SYMPTOMS IDENTIFICATION and HEALTH HISTORY

PATIENT'S NAME \_\_\_\_\_ DOB \_\_\_\_\_

Please state your presenting problem(s) and the length of time you have experienced them: \_\_\_\_\_\_

Please take a few minutes to complete the following. Check the number that applies to you. The numbers range from 0 meaning not present through 4 meaning severe problem

Crying spells	0	1	2	3	4
Extreme tiredness	0	1	2	3	4
Feelings of dread	0	1	2	3	4
Feelings of hopeless / helpless	0	1	2	3	4
Headaches	0	1	2	3	4
Hearing voices	0	1	2	3	4
Impulse control problems	0	1	2	3	4
Loss of appetite	0	1	2	3	4
Loss of interest in activities	0	1	2	3	4
Loss of interest in sex	0	1	2	3	4
Nervousness	0	1	2	3	4
Feeling helpless / hopeless	0	1	2	3	4

SYMPTOM	÷	NONE	-	SEVER	E 🗲
Nightmares	0	1	2	3	4
Panic attacks	0	1	2	3	4
Poor concentration	0	1	2	3	4
Poor memory	0	1	2	3	4
Sadness	0	1	2	3	4
Sleep Problems	0	1	2	3	4
Suicidal thoughts & plans	0	1	2	3	4
Suspiciousness	0	1	2	3	4
Weight loss	0	1	2	3	4
Worry all the time	0	1	2	3	4
<b>Others (Please write)</b>	0	1	2	3	4
	0	1	2	3	4

HEALTH HISTORY 🗆 BP 🗆 DIABETIC 🗖 ASTHMA 🗖 CORO!	NARY 🗆 SUI	RGICAL E	]	
PAST PSYCH HISTORY 🗆 YES 🗖 NO	HOSPITALIZATIONS 🗆 YES 🛛 NO			□ NO TIMES
FAMILY PSYCH HISTORY 🗆 YES 🗆 NO IF YES WHO			_WHAT	
ARE YOU TAKNG ANY MEDS? 🗆 YES 🗆 NO 🛛 PRESCRIBER _				
HEIGHT	FT	IN	WEIGHT	LBS
DO YOU USE ANY OF THE FOLLOWING? ANSWER SPECIFICS FRI HOW LONG, IF SOBER FOR HOW LONG AND RELAPSE REASONS			FORM OF USE	, START AGE / FOR
CAFFINE 🗆 YES 🗆 NO				
SMOKE 🗆 YES 🗆 NO 🗆 NEVER 🗆 PASSIVE				
TOBACCO 🗆 YES 🗆 NO 🗖 NEVER				
ALCOHOL 🗆 YES 🗆 NO 🗆 NEVER				
DRUGS 🗆 YES 🗆 NO 🗆 NEVER				
FAMILY HISTORY: DRUGS 🗆 YES 🗖 NO WHO	ALC	COHOL 🗆	YES 🗆 NO W	НО
PHARMACY NAME		_ PHONE _		

\_\_\_\_\_CITY\_\_\_\_\_

CROSS	STREETS/ADDRESS

NEW PT PACKET for MA.docx SCPG, INC, 1807

# SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC

CHILDHOOD PROBLEMS  DEVELOPMENTAL  ACADEMIC  BEHAVIORAL WITH  PEERS  TEACHE EXPLAIN
FAMILY SUPPORT D BILOGICAL PARENTS SEPARATED TOGETHER DECEASED
WITH YOUR FATHER
IMMEDIATE FAMILY LIVING WITH YOU D FATHER D MOTHER BROTHER(S) SISTER(S)
□ GRAND PARENT(S) □ STEP FATHER □ STEP MOTHER □ SPOUSE □ CHILDREN
DESCRIBE ANY FAMILY PROBLEM WHILE GROWING UP RELATING TO
ALCOHOL / DRUG ABUSE
DESCRIBE CURRENT PROBLEMS IF ANY
CURRENT WORK ENVIRONMNET
LSIT ANY CURRENT PROBLEMS: SOCIAL, OCCUPATIONAL  ISOLATION FROM FAMILY / FRIENDS / CHILDRED COMPLETING DAILY TASKS  PROBLEMS WITH SUPERVISOR  SEVERE FINANCIAL STRAIN  DIVORCH OTHER PROBLEMS:  OTHERS TRYING TO CONTROL ME OR MY THOUGHTS  INVISIBLE FORCES CONTROLLING MY THOUGHTS  HEARING VOICES  REPETITION OF THROUGHTS OVER AND OVER  FEELING THAT SOMEONE IS TRYING TO HURT OR DO SOMETHING AGAINEST ME  UNABLE TO CONTROL M BEHAVIOUR

## SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC **EMEDICINE / TELEPSYCHIATRY / TELE-MENTAL HEALTH SERVICE** WHAT IS TELEMEDICINE AND TELEPSYCHIATRY OR TELE-MENTAL HEALTH SERVICE?

# PATIENT NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

CURRENT PATIENT LOCATION: \_\_\_\_\_\_, CA Telemedicine (also sometimes called telehealth / telepsychiatry / tele-mental health) services is a way to deliver healthcare services locally to a patient when the healthcare provider or the patient is located at a distant site. Telemedicine is generally defined as the use of electronic information and communications technology to exchange medical information from one site to another site to provide medical or surgical treatment to a patient and/or to participate in the medical diagnosis of, or medical opinion or medical advice to, a patient.

When a healthcare provider believes a patient may benefit from the use of telemedicine services, telemedicine can maintain a continuity of care with the provider and facilitate patient self-management and caregiver support of the patient. Telemedicine services often provides a broader access to medical care, eliminates transportation concerns, and increases comfort and familiarity for patients and their families when located in their own homes or other local environments.

However, telemedicine uses new communications technology for which there is little research supporting its effectiveness. For example, telemedicine services may not be as complete as in-person healthcare services because the healthcare provider will not always be able to observe subtle non-verbal communications such as a patient's posture, facial expression, gestures, and tone of voice.

Telemedicine may transfer medical information through the use of interactive, real-time audio/visual technology (for example, video conferencing) or electronic data interchange (for example, computer-to- computer exchanges), or it may transfer medical information through the use of store-and-forward technology (for example, emails). While precautions are taken to secure the confidentiality of telemedicine services, the electronic transmission of medical information can be incomplete, lost or otherwise disrupted by technical failures. Additionally, despite such measures, the transmission and storage of medical information can be accessed by unauthorized persons, causing a breach of the patient's privacy.

I read and understand the information	on provided in this document.	I discussed any question I had with
Dr	and all my questions were and	swered to my satisfaction.

Date P	atient's or Guardian Signature
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Name and Relationship to Patient if Guardian \_\_\_\_\_

# **CONSENT TO USE TELEMEDICINE**

PATIENT NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

# CURRENT PATIENT LOCATION: \_\_\_\_\_\_, CALIFORNIA

I, \_\_\_\_\_\_, am physically located in \_\_\_\_\_\_, CA. At the beginning of each telemedicine session, I will help Dr. \_\_\_\_\_\_ to complete a check-in to assess the suitability of using telemedicine services by verifying my full name, my current location, my readiness to proceed, and whether I am in a situation conducive to private, uninterrupted communication. By signing this consent, I understand and agree:

- 1. Telemedicine and Tele-Mental Health Session are interchangeable in this agreement since this document applies to both Psychiatrist and Therapists sessions.
- 2. Dr.\_\_\_\_\_\_ is located in and licensed by the State of California. Dr.\_\_\_\_\_ may not be able to prescribe medications for me and/or may not be able to assist me in an emergency situation when I am emergency care, I may call 911 or proceed to the nearest hospital emergency room for help. If I am having suicidal thoughts or making plans to harm myself, I can call the National Suicide Prevention Lifeline at 1-800-273- TALK (8255) for free 24hour hotline support.
- 3. I submit to the exclusive jurisdiction of the California state superior courts and agree that any claim, lawsuit, or other legal proceeding arising out of or relating to the telemedicine services provided by Dr.\_\_\_\_\_ will be brought solely and exclusively in California state superior courts. I also agree that the interpretation of this consent will be exclusively governed by and construed in accordance with the laws of California.

# SOUTHERN CALIFORNIA PSYCHIATRIC GROUP, INC

4.	Dr	believes that telemedicine services are appropriate for my medical condition and that I
	would benefit from its use despite	its risks and limitations. While I may expect anticipated benefits from the use of
	telemedicine, no specific results ca	an be guaranteed or assured.

- 5. If Dr.\_\_\_\_\_\_ believes at any time that another form of services (for example, a traditional in-person consultation) would be appropriate, Dr.\_\_\_\_\_\_ may discontinue telemedicine services and schedule an in-person consultation with Dr.\_\_\_\_\_\_ or refer me to a healthcare provider in my area who can provide such services.
- 6. I have the right to withdraw consent to the use of telemedicine services at any time and receive in- person healthcare services with Dr.\_\_\_\_\_.
- I received an explanation of how the electronic communications technology will be used for the telemedicine services. I am comfortable with using electronic communications technology to communicate with Dr.\_\_\_\_\_ and understand there are limitations to the technology which may require an in-person consultation.
- 8. I agree to have the necessary computer, equipment and internet access for my telemedicine communications. I also agree to arrange for a location with enough lighting and privacy that is free from distractions or intrusions during my telemedicine communications.
- 9. The laws that protect privacy and the confidentiality of my medical information also apply to telemedicine. The medical information that is transmitted electronically by Dr.\_\_\_\_\_\_ to me will be encrypted during transmission and will be stored only by Dr.\_\_\_\_\_\_. I understand the dissemination of any personally-identifiable images or information from the telemedicine communication to researchers or other healthcare providers will not occur except as required by federal or California state law.
- 10. I understand my risks of a privacy violation increase substantially when I enter information on a public access computer, use a computer that is on a shared network, allow a computer to "auto- remember" usernames and passwords, or use my work computer for personal communications. I also understand it is my responsibility to encrypt medical information I transmit electronically to Dr.\_\_\_\_\_ and my failure to use technical safeguards, such as encryption, increases my risks of a privacy violation.
- 11. I agree to be videotaped and recorded during the telemedicine services. I understand the resulting images and audio will become part of my medical record. Or No part of the encounter will be recorded without my written consent.
- 12. I agree that I will not record the telemedicine session content in any manner including audio and video, electronic and in any form.
- 13. I have the right to access my medical information and obtain copies of my medical records in accordance with California law.
- 14. I understand that the telemedicine services provided to me will be billed to my health insurance company and that I will be billed for any patient responsibility as per my insurance.

I read and understand the information provided in this Consent to Use of Telemedicine. I discussed any question I had with Dr.\_\_\_\_\_\_ and all of my questions were answered to my satisfaction.

Date:\_\_\_\_\_ Patient or Guardian's Signature: \_\_\_\_\_